



**49 Syracuse Street • Baldwinsville, NY 13027**  
**Phone: 315.635.3977 Fax: 315.635.8137 Email: sma@syrdiocese.org**

September 1, 2020

Dear Parents,

Thank you to all who were able to attend our Meet & Greet events last week. It was a treat to have children back in the academy, and I speak for all of the faculty and staff in saying that we are eagerly anticipating September 9th, the first day of school! Included in this communication are arrival and dismissal information, as well as some additional information and reminders for the start of school. As always, please don't hesitate to contact us here with any questions.

Student Arrival:

- For families that are transporting their children by car, please plan to arrive at SMA at 7:30 for drop-off. Please either use Downer St. and turn left onto Meadow St. and left into the second entrance of our parking lot OR use Grove St., turn right onto Meadow St. and then right into the first entrance of our parking lot. Please observe the entrance and exit signs into the parking lot. An organized flow of traffic will prohibit accidents from occurring. Please do not drive down the South Drive entrance of the church as that area will be used by the buses.
- Mrs. Keeney and Mrs. VanLiew will be waiting for you at the overhang. As this is a contactless drop-off, parents must remain in their cars. We will assist the students getting out of the car (if needed) and take their temperature before sending them inside the Academy and to their classroom. At drop-off, please DO NOT let your child out of the car until you reach the overhang.
- We have been advised by the various school districts that buses will arrive approximately at 7:45, which makes for a small window to take the temperature of all students transported by parents, before having to go to the buses to do the same. A special thanks to everyone for remaining cognizant of this time, which will make our arrival run smoothly!

### Student Dismissal:

- Bus dismissal will take place at 1:45-1:50 daily.
- Parent transport dismissal will begin at 1:50. Please either use Downer St. and turn left onto Meadow St. and left into the second entrance of our parking lot OR use Grove St., turn right onto Meadow St. and then right into the first entrance of our parking lot. Please observe the entrance and exit signs into the parking lot. An organized flow of traffic will prohibit accidents from occurring. Please do not drive down the South Drive entrance of the church as that area will be used by the buses.
- We will call students down for dismissal as parents pull up to the overhang and your child(ren) will get into the vehicle at the overhang. As this is a contactless pick-up, parents must remain in their cars. We will assist the students getting into the car (if needed).

For the safety of our children, please follow our parking lot procedures so that all of our students are safe when arriving and departing from school. Please share this information with anyone who will be picking up your child(ren).

### Reminders:

- Please remember to send the “Transportation Information Form” in with your child on the first day of school so we are aware of your transportation plans.
- If you plan to order lunch for your child from Baldwinsville Food Service, please remember to send in the menu (distributed at last week’s Meet & Greet, or mailed home if you were unable to attend) to St. Mary’s along with a check prior to the start of school.
- We will not be able to collect and store lunch boxes in the cooler (due to the new health requirements) so please be sure and place ice packs, if needed, in your child’s lunch box.
- Please remember to send in proof of immunizations (or notice of a scheduled appointment) and any updated physical forms to the Health Office prior to the start of school or on the first day. Mrs. Honsinger has been working and updating our records to make sure all students are up-to-date with the NYS requirements.
- Please make sure your contact information is up-to-date as well, and you’ve let us know of any phone or email changes.
- In case your child is absent from school for any reason, please make sure and call the main office to let us know the reason why. This year, more than ever, having our records up-to-date and accurate is critical, especially in the event of contact tracing.

- This year, due to social distancing restrictions, students will not be changing for PE class. It is important that sneakers be sent into school on PE days.

Lastly, thank you for your support and enthusiasm in returning to in-person instruction for the 2020-2021 school year. This summer, more than ever, is a testament to the phrase, “It takes a village”. Your collective commitment and ongoing diligence to creating a safe environment for all of us here at St. Mary’s Academy is inspiring. I truly feel blessed to be a part of such a wonderful school community.

Please don’t hesitate to contact the office with any questions. I look forward to seeing your child(ren) on September 9th!

Mrs. VanLiew